



UNIVERSITY OF HEALTH SCIENCES LAHORE

SITUATION VACANT

The University of Health Science (UHS) Lahore is a public sector organization which offers a congenial working environment with excellent opportunity for personal and professional growth. It is an equal opportunity employer. The University invites applications from eligible candidates having domicile of Punjab for the following posts: -

Sr.	Name of Position	No. of Vacancies	Required Qualification & Post Qualification Experience
1	Assistant librarian (BPS-17)	01	Master's degree in Library and Information Sciences or equivalent (1 st Division with Five years' experience)
2	Information Officer (BPS-17)	02	Master's Degree (2nd Class) in Journalism or Mass Communication or Political Science or History or Urdu Literature or English Literature from recognized University. Two years' experience in Journalism or Mass Communication including work in National Newspaper periodicals of repute or regional newspaper having ABC certification or recognized News. Radio Broadcasting Organization or publicity in a govt. office.
3	Progress Officer (BPS-16)	01	Master's degree in Statistics or Economics or Mathematics from a HEC recognized university
4	Sub Engineer (Civil) (BPS-14)	01	i. Secondary School Certificate (second division) from a recognized board; and ii. Diploma in Civil Technology (three years) from a recognized institution.
5	Sub Engineer (Electrical) (BPS-14)	01	i. Secondary School Certificate (second division) from a recognized board; and ii. Diploma in Electrical Technology (three years) from a recognized institution.
6	Draftsman (BPS-13)	01	i. Secondary School Certificate (Second Division) from a recognized Board; ii. Diploma for draftsman (Civil) (two years) from an Institution recognized by Board of Technical Education; and iii. Certificate in AutoCAD or equivalent (Six months) from Institute recognized by Board of Technical Education
7	Cashier (BPS-11)	01	B.Com. with atleast 2nd Division and 5 years experience in relevant field.
8	Security Supervisor (BPS-11)	01	Ex-Army personnel. A retired JCO from fighting / supporting arms with minimum 24 years colour service
9	Security Guard (BPS-06)	04	Ex-Army personnel having at least 15 years colour service in fighting / supporting arms
10	Electrician (BPS-04)	03	Matric with diploma from recognized institution having minimum 3 years experience in the field.
11	Plumber (BPS-04)	03	Middle with 5 years' experience in the field.
12	A.C. Mechanic (BPS-03)	03	Secondary School Certificate (second division) from a recognized Board and have one year certificate or diploma from the Board of Technical Education .
13	Painter (BPS-03)	02	Literate with two years' experience in the relevant field
14	Carpenter (BPS-03)	02	Middle pass with five years' experience in the relevant field
15	Cook (BPS-02)	01	Middle having minimum 5 years relevant experience
16	Lift Operator (BPS-01)	04	Literate with one year experience in the relevant field.
17	Waiter (BPS-01)	04	Middle having minimum 3 years relevant experience of working.
18	Gardener / Mali (BPS-01)	12	Middle with 3 years relevant experience.
19	Coolly (BPS-01)	05	Literate with one year experience in the relevant field
20	Naib Qasid (BPS-01)	10	Middle, preferably Matric, having know-how of office decorum.

HOW TO APPLY:

- The candidate can fill the application form available on the UHS website i.e. www.uhs.edu.pk .
- The candidate can pay the prescribed fee through bank challan at National Bank of Pakistan, Sheikh Zayed Hospital Branch Lahore (A/c # 3164498127) OR deposit the same amount in University's online account (PK53NBPA1707003164498127) under Account Title: "CE UHS". The applicant shall write the number of his/her bank challan / online transaction on his / her application form. The detail of the amount is as below:
 - BS 01 to 04 = **Rs.100/-**
 - BS 05 to 16 = **Rs. 500/-**
 - BS 17 & Above = **Rs.2000/-**

- 3) Applicant should fill the form carefully; complete the application by writing personal information, educational Information and experience etc.
- 4) Filled form, along with the attested copies of certificates, testimonials, CNIC and passport size colored photographs, original bank challan / DD / PO of paid processing fee must reach the office of Human Resource Department, Room # 42, University of Health Sciences, Khayaban-e-Jamia Punjab, Lahore, by post (in-person applications will not be entertained) on or before 23.11.2023 during working hours.
- 5) The date of interview will be communicated to the eligible/ shortlisted candidates.

IMPORTANT

- 1) For the Administrative Positions, the preference will be given to those having experience in a reputable Public Sector Medical University / Institution.
- 2) The equivalent qualification means the same qualification in the level of same subject.
- 3) All appointments are contract based.
- 4) For administrative positions of BPS-11 to BPS-16, a written test will be conducted (where applicable). The date and time of test along with the list of eligible candidates will be displayed on UHS website (www.uhs.edu.pk) later on.
- 5) Only shortlisted or those who will qualify the written test will be called for interview.
- 6) No TA/DA shall be admissible.
- 7) The selected candidates can be posted at any campus of the University (City & Jinnah Campus KSK).
- 8) Applications that are incomplete (in any way) or received after due date shall not be entertained.
- 9) Age of applicant should not be more than 55 years on the last date of submission of application.
- 10) Only Punjab domiciled can apply.
- 11) University reserves the right to increase or decrease the number of posts without any notice
- 12) Applicants working in Public Sector Organization / Department must apply through proper channel.

Last date for submission of application is 23rd November, 2023.

REGISTRAR

University of Health Sciences,
Khayaban-e-Jamia Punjab, Lahore-54600
Telephone # 042-99231305



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