## General Rules for Boys and Girls Hostels

- 1. All hostel and mess related matters, complaints, etc. shall only be informed/submitted to the respective Warden through their hostel Representatives.
- 2. No student shall stay in the hostel beyond permissible tenure of stay. The minimum period prescribed for the degree program shall be the permissible tenure of stay. The students shall not be allowed to stay in the hostel beyond the permissible tenure of time.
- 3. Every resident is expected to maintain discipline and good order in the hostel, and should respect the rights of other residents.
- 4. Residents are not allowed to change their rooms without prior permission of the warden.
- 5. Do not lend room key to any one. Report lost or stolen keys immediately to the hostel staff.
- 6. No visitors shall be accommodated in the hostel under any circumstances.
- 7. Any part of the hostel premises can be inspected any time by hostel administration in the presence of Warden/Hostel representative.
- 8. All cases of illness should be immediately reported to the Hostel Warden, who shall make necessary arrangements for medical help.
- 9. No Residents shall be allowed to posses precious item and excessive money in the hostel. The hostel administration shall not be responsible of any loss or damage in this regards.
- 10.Individual electric appliances (micro waves, refrigerators, heaters, electric rod etc) are not allowed within the hostel without prior permission of the Warden/hostel representative. Residents using these items without written permission could be fined.

11.All the students must follow the mess timings. No food will be provided before or after the following official timings

Breakfast: 7:00 AM to 8:00 AM

**Lunch:** 1:00 PM to 3:00 PM

**Dinner** 7:00 PM to 8:00 PM

12.It is mandatory for all the students to eat their meal in the designated "Mess Halls".

- 13. Hostel furniture and dining room utensils shall not be removed by the residents from their designated places.
- 14.Residents damaging or destroying any hostel property shall be required to pay for the damages and shall also be liable to fine.
- 15. Resident must pay his/her monthly dues (mess, etc) by the 10th of the next month at the latest, any delay of date will be charged with Rs. 50/- day.
- 16.Littering is not allowed in the premises of hostel. In case of violation fine will be charged by the Hostel Warden/Representative.
- 17. Female students are not permitted to go outside the Campus premises for shopping or visiting their relatives without prior permission of warden.
- 18. No male student is allowed to enter or be identified around the premises of girl's hostel.
- 19. Every resident must strictly follow the hostel closing hours; anyone falling short of the discipline in this regard will be strictly checked.

The following timings shall be observed for hostel gates

Month (Duration)	Opening Time	Closing Time
1 <sup>st</sup> April to 30 <sup>th</sup> September	05:00 AM	07:00 PM
1 <sup>st</sup> October to 31 <sup>st</sup> March	06:00 AM	05:00 PM

- 20.Resident has to make entries necessary in the hostel leaving registers before leaving for department or home.
- 21. Every resident has to mark her night attendance in the hostel attendance register by hostel closing time, those missing at the time of attendance will be considered absent and if they keep on doing this for more than 7 days a month, they may be expelled from the hostel after inquiry.
- 22. Day Scholars are not allowed to enter and visit the hostel.
- 23.If any student has to attend any function / Party of the University after the closing hours. he/she is supposed to submit a recommendation letter from the head of the department, one day prior to the function / trip in the Warden's office.
- 24. Meetings and other functions in the hostel can only be held with the prior written permission of the Warden.
- 25. No resident shall be allowed to place any notice, placard, posters, and wall chalking or other material of any nature anywhere in the hostel premises.
- 26. No residents will indulge in any sort of political activity, if someone is found involved in such activities his registration will be terminated.
- 27. Every Residents must submit names of parents and guardians (authorized visitors) signed by her parents/guardians along photocopies of their National Identity Cards, can visit female student.

28. Authorized visitors will be allowed to visit during the following timings. Residents must inform the authorized visitors to observe the timings.

Winter

Summer

Saturday & Sunday

8:00 AM to 5:00 PM

8:00 AM to 7:00 PM

- 29.Residents shall not behave rudely or in an impolite manner with the hostel workers or any member of the hostel administration.
- 30.Possession and usage of liquor, cigarette, drugs and weapons (licensed or unlicensed) is strictly prohibited in hostel premises. Also medically harmful or socially unacceptable substances are strictly banned in the hostel. Hostel management holds the right of immediate expulsion (without any warning) of any resident violating this rule.
- 31.Student who leave the hostel before completion of his degree will not be eligible for admission again or allowed to enter hostel even as guest.
- 32.Residents who have been expelled/withdrawn or those whose residency is cancelled due to indiscipline/ misbehavior will not be eligible for admission again to same.
- 33.Residents should leave within one week of declaration of their final exam result. Warden should be informed before departure.
- 34.Residents will be required to abide by the above mentioned rules and other rules that may be implemented in future. In view of shortage of space at present the number of students in each room may have to be increased. In this case the decision of the warden will be final.

35. Hostels wardens and their respective Representatives are available 24/7 on call. Residents of hostels and students in case of any emergency inform their respective hostels wardens. The contact numbers of hostel wardens are as under:

Male hostel warden/ Representative of hostels warden:

Mr. M. Shoaib Zafar

03336516056

Female hostel warden/ Representative of hostels warden:

Dr. Tasleem Akhtar

03005697707

Dr. Humera Manzoor

03328897365

Hall Warden (Boys)

Hall Warden (Girls)

Shoffle Khy

Chairman Hall Committee

Vice Chancellor

University of Health Sciences

Cc:

- Director Admin & Coord
- Secretary Hall Committee

For notice boards of Jinnah Campus hostels.