



# UNIVERSITY OF HEALTH SCIENCES

KHAYABAN-E-JAMIA PUNJAB, LAHORE.

OFFICE: 042-99231304-9, & 042-99231218

EXT: 321 FAX: 042-99231857

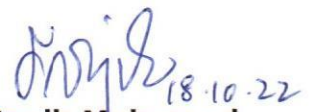
EXAMINATIONS DEPARTMENT

## **SUBJECT: CHECK LIST / GUIDELINES FOR SUBMISSION OF M.PHIL, MHPE, M.Sc., MS, MD, MDS, PH.D THESIS**

- Thesis must be submitted in soft form on email address (thesis@uhs.edu.pk) prior to the submission of hard copies **for checking the similarity index through the software turnitin.**
- Any text copied & pasted from any resource without reference will be considered as plagiarism.
- It is required that any text taken from a resource must be paraphrased in scholar's own words & must be referenced. The minimum thesis similarity index acceptable range is equal to or below **19%.**
- On receipt of confirmation that the thesis falls within the acceptable range of similarity index, the following **must be submitted through a covering letter** from Head of Department to the Conduct section, Office of the Controller of Examination, UHS Lahore:-
  1. Four (4) Copies of Thesis (**tape binding**) with similarity index / plagiarism report and original Sign of the Supervisor and co-supervisor on "**Supervisor Certificate**" on each copy.
  2. Four (4) Copies of the Final approved Synopsis.
  3. Soft copy (through CD/USB/e-mail) of thesis MS Word format (**File Size less than 10 MB**)
  4. Two pages short resume of the candidate. (**with updated address, email and phone numbers**)
  5. Copy of Ethical approval Letter
  6. Two (2) Passport size photographs. (**attested**)
  7. Copy of ASRB letter regarding approval of thesis topic.
  8. Copy of MBBS/BDS Degree (**attested copy**)
  9. Copy of Detail Marks of M. Phil Primary / Abridged / Intermediate etc.
  10. Copy of registration letter of UHS.
  11. Copy of CNIC (**attested**)
  12. Copy of Exit / Final Notification (**R. L Thesis**) of subjected Examination. (Only for M.Phil & M.Sc.)
  13. Thesis process Fee for Ph.D is **Rs. 10,750/-** & for all other disciplines **Rs. 6,750/-** Fee will be deposited into UHS Account # 11-5 (NIDA) NBP-Sheikh Zayed Hospital Complex, Lahore or through Pay Order /Draft in favour of Treasurer University of Health Sciences, Lahore.
  14. Fee voucher generation link is <https://fms.uhs.edu.pk/>
  15. The signatures of supervisor and co-supervisor are mandatory on thesis submission and completion certificate.
  16. For M.Phil & equivalent, MS, MD, thesis all supervisors must provide a Proposed Panel of **four Local & three Foreign Examiners with their qualifications** complete with their written consent, **contact information and Email** in confidential sealed envelope routed through Head of Department / institution.
  17. For Ph.D thesis, list of examiners as approved by the ASRB shall be considered by the Controller of Examinations for evaluation.
  18. During thesis evaluation process all students, supervisors and examiners are directed to comply with the examinations polices in true letter and spirit.

  
18/10/22

**Dr. Aqeel Muhammad Khalil**  
Deputy Controller of Examinations

  
18.10.22

**Dr. Saqib Mahmood**  
Controller of Examinations