



UNIVERSITY OF HEALTH SCIENCES LAHORE

Minutes of the Meeting of Grievance Redressal Committee

A meeting of the Grievance Redressal Committee was held on **Monday, 27th July 2026**, at **12:00 PM** in the Mahmood Senate Hall, University of Health Sciences, Lahore.

The following participated in the meeting.

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| 1. Dr. Asim Pervaiz | (Convener) |
| Tenured Associate Professor, Department of Human Genetics & Molecular Biology, UHS | |
| 2. Mr. Muhammad Atif | (Member) |
| Director Media & Publications, UHS | |
| 3. Dr. Hummad Hussain | (Member) |
| Additional Registrar (Statutory Meetings), UHS | |
| 4. Mr. Hassan Abidi | (Member) |
| Additional Registrar (SIS), UHS | |
| 5. Mr. Haq Nawaz | (Co-opted) |
| Deputy Registrar, Purchase Cell, UHS | |
| 6. Mr. Waqas Latif | (Secretary) |
| Deputy Director, QEC, UHS | |

AGENDA ITEM NO. 1:

Consideration and Decision on the Grievance Submitted by M/s The Times Press Pvt. Ltd. in Respect of Evaluation of Lot-A under the Tender titled "Tender for Printing MCQs Response Forms, Paper Reams, Stationery Items, Misc. Items, and Original Toners for MDCAT-2026, University of Health Sciences, Lahore" (Tender No. UHS/PUR/MDCAT/26/335)

DISCUSSION AND FINDINGS

After detailed deliberation on the grievance submitted by M/s The Times Press Pvt. Ltd. through the E-PADS portal, and after considering the procurement record and briefing provided by the Purchase Cell, the Committee unanimously resolved as follows:

The Committee was informed that the procurement was conducted under the Single Stage Two Envelope Bidding Procedure in accordance with the Punjab Procurement Regulatory Authority (PPRA) Rules, 2014 (as amended). The technical bids were opened on 30-06-2026, and the Technical Evaluation Committee finalized its report on 13-07-2026, wherein M/s The Times Press Pvt. Ltd. and M/s Union Business Machine were declared technically responsive for Lot-A. Subsequently, the Financial Evaluation Committee met on 20-07-2026, evaluated the financial bids of the technically responsive firms, and declared M/s The Times Press Pvt. Ltd. as the lowest evaluated bidder.

The Committee reviewed the grievance submitted by M/s The Times Press Pvt. Ltd. on 24-07-2026 through the E-PADS , after the financial evaluation had been completed. In its grievance, the firm stated that although it had emerged as the lowest evaluated bidder for Lot-1 (Printing of MCQs Response Forms for MDCAT-2026), it had realized that, at the time of sample submission, it had submitted only plain 100 GSM paper and NCR paper sheets instead of the complete response form sample required under the tender specifications. The firm further stated that it possessed a sample submission receipt and, upon subsequently comparing the submitted samples with the specifications prescribed by the University of Health Sciences, Lahore, found that the submitted samples did not fully comply with the required technical specifications. Accordingly, the firm itself requested that its bid be declared technically non-responsive/disqualified. The firm also contended that this matter had already been communicated to the UHS Purchase Department prior to the opening of the financial bids.”

The Committee examined the bidding documents, the Technical Evaluation Report, the Financial Evaluation Report, and the grievance submitted by M/s The Times Press Pvt. Ltd. The Committee observed that, under applicable provisions of the Punjab Procurement Regulatory Authority (PPRA) Rules, 2014 (as amended), any grievance relating to the technical evaluation is required to be submitted within the prescribed period after publication of the Technical Evaluation Report and before the opening of the financial bids/finalization of the financial evaluation process. Since the grievance was submitted on 24-07-2026, i.e., after completion of the technical evaluation, opening of the financial bids, and uploading of the financial evaluation report, the Committee unanimously concluded that the grievance was time-barred and, therefore, not admissible for consideration.

CONCLUSION

In view of the above, the grievance submitted by M/s The Times Press Pvt. Ltd. was examined in detail and disposed of accordingly. The Committee concluded that the grievance had been filed beyond the prescribed time limit under the PPRA Rules, 2014 (as amended), and was therefore time-barred and not admissible for consideration. The Committee resolved that the procurement process may continue in accordance with the approved evaluation reports. The successful bidder shall ensure the supply of MCQs Response Forms strictly in conformity with the technical specifications and quality requirements prescribed in the bidding documents.



Dr. Asim Pervaiz
(Convener)
Tenured Associate Professor,
Department of Human Genetics &
Molecular Biology, UHS



Mr. Hassan Abidi
(Member)
Additional Registrar (SIS), UHS

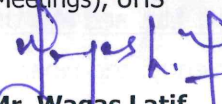
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